* + [Cover Letter Tutorial & Template](http://www.careerealism.com/cover-letter-tutorial-template-free/)
  + [Interview Prep Tool](http://www.careerealism.com/interview-preparation-tool/)
  + [10 Step Job Search E-Guide](http://www.careerealism.com/key-steps-successful-job-search/)

**Top 100 Most Powerful Resume Words**

[April 8, 2013](http://www.careerealism.com/top-resume-words/) by [RedStarResume](http://www.careerealism.com/author/red-star-resume/)

viewed on Feb 10, 2014 - here: <http://www.careerealism.com/top-resume-words/>

In today’s society, [**your resume is the most important document**](http://www.careerealism.com/instant-resume-killers/) you have to get yourself an interview.

Including power [**resume words**](http://www.careerealism.com/how-resume-skills-based/) will increase your chance of getting hired by 80%!

When a hiring manager is seeing the same old resume time and time again (which includes the cliché words and phrases such as “highly dedicated individual” or “great team player”) you are guaranteeing yourself your resume will be deleted.

Poorly chosen words and clichéd phrases can destroy the interest of the reader. Power words when chosen correctly can have the opposite effect of motivating and inspiring the reader

Power Resume Words will make help you stand out from your competition and increase your chances of [**getting hired**](http://www.careerealism.com/job-easy-hire/)!

**Top 100 Power Resume Words**

1. Advanced
2. Assigned
3. Assessed
4. Absorbed
5. Accelerated
6. Attained
7. Attracted
8. Announced
9. Appraised
10. Budgeted
11. Bolstered
12. Balanced
13. Boosted
14. Bargained
15. Benefited
16. Beneficial
17. Comply
18. Critiqued
19. Closed
20. Collaborated
21. Designed
22. Delegated
23. Demonstrated
24. Developed
25. Detected
26. Efficient
27. Enhanced
28. Excelled
29. Exceeded
30. Enriched
31. Fulfilled
32. Financed
33. Forecasted
34. Formulated
35. Generated
36. Guided
37. Granted
38. Helped
39. Hosted
40. Implemented
41. Investigated
42. Increased
43. Initiated
44. Influenced
45. Integrated
46. Innovated
47. Instituted
48. Justified
49. Listed
50. Logged
51. Maintained
52. Mentored
53. Measured
54. Multiplied
55. Negotiated
56. Observed
57. Operated
58. Obtained
59. Promoted
60. Presented
61. Programmed
62. Provided
63. Projected
64. Qualified
65. Quantified
66. Quoted
67. Recommended
68. Refine
69. Revamp
70. Reacted
71. Retained
72. Recovered
73. Reinstated
74. Rejected
75. Sustained
76. Skilled
77. Saved
78. Scheduled
79. Supported
80. Secured
81. Simplified
82. Screened
83. Segmented
84. Streamlined
85. Strengthened
86. Triumphed
87. Troubleshot
88. Taught
89. Tutored
90. Translated
91. Trained
92. Uncovered
93. United
94. Unified
95. Updated
96. Upgraded
97. Validated
98. Viewed
99. Worldwide
100. Witnessed

Read more at <http://www.careerealism.com/top-resume-words/#OsvlXfUYdfCMwT2o.99>